

**Citation  
Presentation Information  
Required Nomination Format**

**AUSA**

*This citation will be used for the award winner.*

FOR EXEMPLARY ACADEMIC ACHIEVEMENT, INITIATIVE, AND LEADERSHIP. DISTINGUISHED BY HIS/HER CHARACTER, STANDARDS, AND ACCOMPLISHMENTS, MR./MS. MERITS RECOGNITION AS A MOST OUTSTANDING GRADUATE OF THE SUSTAINING BASE LEADERSHIP AND MANAGEMENT PROGRAM CLASS 0X-X. HIS/HER CONTRIBUTIONS TO THE ARMY UPHOLD THE HIGHEST TRADITIONS OF THE ARMY MANAGEMENT STAFF COLLEGE AND THE UNITED STATES ARMY.

*Presentation Information:* Commander's Award for Civilian Service or appropriate military equivalent; AUSA Plaque and Army Medal presented at Graduation Ceremony.

*Nomination Format*

TO: AMSC FACULTY AWARDS REVIEW COMMITTEE      DATE: \_\_\_\_\_

Nominations that do not comply with this format will be returned to the submitting individual(s).

NOMINEE'S NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

NOMINATING FACULTY NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

ENDORISING FACULTY NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

Each faculty member may nominate one student for the AUSA award. Nomination must be endorsed by a faculty member from another seminar. Nominations need not come from the student's seminar.

Please provide a rationale statement in bullet format (second level bullets may be used to provide specific examples of how the student meets the

criteria). It may not exceed two pages in length and should address the student's demonstrated performance, such as

- how the student demonstrates exemplary academic and scholarly achievement (samples of evaluated requirements may be attached);
- what specific initiative the student has taken to lead under what specific extraordinary circumstances;
- how the student's actions personify the total team concept;
- how the student's contributions benefited students across the class, or students across the class and a larger community;
- what risk-taking and self-improvement was involved; and
- your reasons and evidence why this student should be considered the best in the class.

**Citation  
Presentation Information  
General Recommended Nomination Format**

**AMSC Alumni Association Leadership Award**

*This citation will be used.*

FOR OUTSTANDING CONTRIBUTION THROUGH EFFECTIVE LEADERSHIP WHILE A STUDENT IN THE SUSTAINING BASE LEADERSHIP AND MANAGEMENT PROGRAM CLASS 0X-X. MR./MS. LED [FILL IN ACTION]. HIS/HER PERFORMANCE REFLECTS GREAT CREDIT ON HIM/HER, THE ARMY MANAGEMENT STAFF COLLEGE, AND THE UNITED STATES ARMY.

*Presentation Information:* Civilian Achievement Medal or military equivalent and plaque presented at Graduation.

The AMSC Alumni Association Leadership Award. Given by the Alumni Association, this award is given to the one student who exemplifies those qualities expected of the Army's very best leaders—to include selfless service, high moral and ethical standards, voluntary acceptance of leadership responsibilities, demonstrated primary concern for students, initiative, team orientation, and class-wide impact of actions. Criteria for selection must be demonstrated and are

- high moral and ethical standards;
- voluntary acceptance of leadership responsibilities;
- fundamental concern for helping fellow students;
- takes the initiative;
- recognized widely by class members as a team player; and
- actions have a class-wide impact.

The AMSC student body will nominate their peers for the AMSC Alumni Association Leadership Award in accordance with the guidelines established by the Student Awards Review Committee. The awards committee will review the nominations in consultation with a member of the AMSC Alumni Association Board of Directors or its designated representative. The committee will forward its recommendation through the Dean to the Commandant for approval.

**Citation  
Presentation Information  
Required Nomination Format**

**Federal Managers Association (FMA) Writing Contest**

*Citation and justification provided by the AMSC POC to the FMA. Runners-up and Honorable Mentions Certificates provided by the AMSC Graphics Department.*

*Presentation Information:* Civilian Achievement Medal or military equivalent, plaque, and certificate presented at Graduation ceremony to the winner. Runners Up and Honorable Mentions' certificates presented at Graduation Rehearsal Awards Ceremony.

*Professional Article:* All students complete a Professional Article during the class. This is a research paper on a topic of their choice and should be suitable for publication. Students have the option of submitting their Professional Article as an entry in the FMA Writing Contest. Participation is voluntary but highly encouraged, especially for nominees of the SBLM Program's top awards.

**Citation  
Presentation Information  
Required Nomination Format**

Best (Student) in Seminar

*This citation will be used.*

FOR ACADEMIC EXCELLENCE, FOSTERING LEADERSHIP AND TEAMWORK IN OTHERS, AND COMMITMENT TO PROFESSIONALISM, MR./MS. XXXXX LED BY PERSONAL EXAMPLE, DEMONSTRATING THE VALUES AND STANDARDS OF THE SUSTAINING BASE LEADERSHIP AND MANAGEMENT PROGRAM AND THE ARMY. HIS/HER ACTIONS REFLECT GREAT CREDIT ON HIM/HER, THE ARMY MANAGEMENT STAFF COLLEGE, AND THE UNITED STATES ARMY.

*Presentation Information:* Department of the Army Certificate of Achievement is presented at the Graduation Rehearsal Awards Ceremony to one student from each seminar.

*Nomination Format*

TO: AMSC FACULTY AWARDS REVIEW COMMITTEE                      DATE: \_\_\_\_\_

NOMINEE'S NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

NOMINATING FACULTY NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

Concurring Faculty in Seminar (Nominations unanimous by Seminar Faculty):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Best (Student) in Seminar Award **may** be presented to one student in each seminar as determined by the respective seminar faculty teams. The winning student **best exemplifies successful completion of the SBLM Program and leadership within that particular seminar.** Extraordinary accomplishments such as, but not limited to, exceptional academic achievement **and** overcoming significant personal obstacles or hardships, or

excellent leadership within the seminar or class are appropriate criteria for selecting this individual.

Seminar faculty may nominate one student per seminar. The nomination should have been discussed and agreed to among all seminar faculty before being forwarded. The nomination is typically made by the respective Faculty Seminar Leader. Please provide a rationale statement in bullet format. The statement may not exceed two pages in length and should address the student's demonstrated performance. Faculty should consider academic, leadership, and team work abilities and potential. The citation used for this award will be the same for all winners. Nominating faculty will provide a brief justification to accompany the DA Form 1256.

- How the student exemplifies successful completion of the SBLM Program curriculum within your seminar.
- What specific initiative the student has taken to lead within the seminar.
- How the student's contributions benefited the seminar.
- What self-improvement was involved.
- Your reasons and evidence why this student is the best in the seminar.

**Citation  
Presentation Information  
Required Nomination Format**

**Exceptional Achievement Certificate**

*Nominators provide the citation. The citation must be short and clearly state the effect of the exceptional achievement as well as the achievement.*

*Presentation Information:* AMSC Certificate of Achievement presented at the Graduation Rehearsal Awards Ceremony to approved students.

*Nomination Format*

TO: AMSC FACULTY AWARDS REVIEW COMMITTEE

DATE: \_\_\_\_\_

NOMINEE'S NAME: \_\_\_\_\_

SEMINAR: \_\_\_\_\_

NOMINATING FACULTY NAME: \_\_\_\_\_

SEMINAR: \_\_\_\_\_

Concurring Faculty in Seminar (Nominations unanimous):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Exceptional Achievements not falling in either Best in Seminar, Alumni Association Leadership, or AUSA Awards may be recognized by an AMSC Certificate of Achievement. Such achievements may include, but are not limited to, exceptional demonstrations of student leadership coupled with academic achievement and focused within the seminar, or one-time acts of exceptional leadership. Numbers of Certificates of Achievement will normally not exceed 5% of the class size. Submission should articulate the following:

- Specify the achievement.
- What was the impact of the achievement:
- What evidence can you provide for its impact?

- • Provide bullets:

### AMSC Health Fitness Certificate

No citation required.

Presentation Information: Certificate presented in seminar by seminar Health/Fitness Coordinator.

Award is earned individually based on points accumulated during AMSC attendance. Bronze Certificate equals 700-999 points; silver 1000-1199 points, and gold 1200 points or more.



**Citation  
Presentation Information  
Required Nomination Format**

**AMSC Certificate of Appreciation**

*Nominators provide the citation (sample follows).*

FOR HIS/HER LEADERSHIP AND HUMANITARIAN EFFORTS WHILE A STUDENT IN THE SUSTAINING BASE LEADERSHIP AND MANAGEMENT PROGRAM FROM TO, 200X. MR./MS. PERFORMED HIS/HER DUTIES AS SEMINAR MEMORABILIA COORDINATOR AND AWARDS COMMITTEE REPRESENTATIVE IN AN EXEMPLARY MANNER. HIS/HER ENTHUSIASM AND RESOURCEFULNESS GAINED STUDENT SUPPORT FOR CARE AND FEEDING OF THE HOMELESS. MR./MS. 'S CONTRIBUTIONS REFLECT GREAT CREDIT ON HIM/HER, HIS/HER FELLOW STUDENTS, THE ARMY MANAGEMENT STAFF COLLEGE, AND THE DEPARTMENT OF THE ARMY.

*Presentation Information:* Student certificates may be given as appropriate. Student Awards Review Committee to coordinate the entire process.

*Nomination Format*

TO: AMSC STUDENT AWARDS REVIEW COMMITTEE                      DATE: \_\_\_\_\_

NOMINEE'S NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

SUBMITTER'S NAME: \_\_\_\_\_ SEMINAR: \_\_\_\_\_

Award nominations are collected by student seminar representatives, nominations are made by the Student Awards Review Committee. Nominations are forwarded through the Dean to the Commandant where an AMSC Certificate of Appreciation is desired. Student-generated certificates may be processed as the Student Awards Review Committee determines.

The criteria and formats presented were developed by previous classes. Each class may establish its own criteria and format.

Please provide a rationale statement in bullet format. The statement may not exceed two pages in length and should address the student's demonstrated performance. Justification must be based on specific examples of actions above and beyond what one should expect of any AMSC student, **not on** personal

opinions. Below is a list of categories and criteria to better recommend nominees for this award.

### **Categories of Award**

1. Service
  - a. Mentoring
  - b. Peer Development
  - c. Tutoring
2. Leadership
  - a. Morale
  - b. Esprit de Corps
  - c. Fitness
3. Other
  - a. Team Building
  - b. Participation on Committee Safety Awareness
  - c. Presentation
  - d. Community Service
  - e. Special Act

### **Criteria**

1. Sustains or enhances the stature of AMSC
2. Relevant to category selected
3. Meaningful and substantial
4. Submission Suspense
5. As achievement occurs, Certificates will be awarded upon approval

## Milestones

### Student Awards Program Milestones

**Week 1**—Seminars elect Student Award Review Committee representatives.

**Week 2**—Dean convenes Faculty and Student Awards Review Committees.

- Chairpersons for both committees identified.
- Faculty Advisor and Student Liaison appointed.

**Week 9**—Faculty nominates candidates for the AUSA award according to the standards set forth in the Academic Guide. Nominations are due Wednesday of Week 9.

- Candidates for each category are nominated separately.

**Week 10**—The Faculty Awards Review Committee will select the AUSA award winner; review and concur with the Best in Seminar nomination for each seminar; and select Certificates of Achievement award winners (not to exceed 5% of student body count) not later than Wednesday of Week 10. The Faculty Awards Review Committee will hold the nominations of Best in Seminar and Certificates of Achievement until the non-selected AUSA nominations are returned to seminar faculty. These will be returned not later than Thursday of Week 10. The faculty may reassess their submission for Best in Seminar. Revisions of submissions for Best in Seminar and Certificates of Achievement based on non-selection for AUSA must be submitted not later than 1200, Monday of Week 11.

The final Student Awards Review Committee award nominations are due to the Office of the Dean not later than 0800 on Tuesday of Week 10.

**Week 11**—Dean's Office notifies the Protocol Officer and Public Affairs Officer of coming selections—after approval of the Commandant.

**Week 12**—Distribution of awards. While certain awards are given at Graduation or at the Graduation Rehearsal Awards Ceremony, **Certificates of Appreciation may be given at any time.** Recommendations should be prepared and given to the Student Awards Review Committee Chair for committee consideration as soon as possible after the award is earned.

**Administrative Information**

**AMSC Student Awards and Recognition Program Administrative Information—Consolidates Facts Previously Provided**

<b>AWARD TITLE</b>	<b>NOMINATION PROCEDURES</b>	<b>PRESENTATION INFORMATION</b>	<b>CRITERIA/ COMMENTS Refer to Academic Guide Text for Details.....</b>
<b>ACADEMIC EXCELLENCE AND LEADERSHIP IMPACTING CLASS WIDE</b>			
1. AUSA	Each faculty member may nominate one student from the class at large. Nominees need not come from the faculty member's seminar. Nominations must be endorsed by another faculty member from another seminar. Nominations processed by Faculty Awards Review Committee.	Commander's Award for Civilian Service or appropriate military equivalent and AUSA Plaque presented at Graduation Ceremony.	Student judged best in the class based on the combination of exemplary academic and scholarly achievement, initiative taken to lead under extraordinary circumstances, and overall excellence in exemplifying the overall total team concept. Impact of contributions must include significant portion of class. Demonstrated risk-taking and motivation for self-improvement.
2. AMSC Alumni Association Leadership Award	Nominations come from student body and are processed through Student Awards Review Committee	Civilian Achievement Medal or military equivalent and plaque presented at Graduation Ceremony.	High moral and ethical standards. Voluntary acceptance of leadership responsibilities. Primary concern for helping fellow students. Takes the initiative. Recognition as a team player. Actions have a class-wide impact.

<b>AWARD cont.</b>	<b>NOMINATION PROCEDURES</b>	<b>PRESENTATION INFORMATION</b>	<b>CRITERIA/ COMMENTS Refer to Academic Guide Text for Details.....</b>
3. Writing Contest	Rules and judging criteria are outlined in Pre-Work material on organizing	Civilian Achievement Medal or military equivalent; and FMA plaque presented at Graduation Ceremony.  Runners Up and Honorable Mention: Certificate presented at Graduation Rehearsal Awards Ceremony.	Participation is voluntary but highly encouraged. Potential nominees for the AUSA award should enter.
<b>EXCEPTIONAL ACHIEVEMENT AWARDS</b>			
4. Best in Seminar	Nominated unanimously by each seminar faculty team. One nomination per seminar. Reviewed by Faculty Awards Committee.	Department of Army Certificate of Achievement is presented at the Graduation Rehearsal Awards Ceremony to one student from each seminar.	Student who best exemplifies successful completion of the SBLM Program within that particular seminar. Exceptional academic achievement and overcoming significant personal obstacles or hardships, or excellent leadership within the seminars are examples of appropriate criteria for selecting the individual.
5. Exceptional Achievement Certificate	Nominated unanimously by each seminar faculty team. Nominations not to exceed 5% of class size. Recommendations by Faculty Awards Review Committee	AMSC Certificate of Achievement presented at Graduation Rehearsal Awards Ceremony to approved students.	For exceptional Achievements not recognized in other award categories. Such achievements may include, exceptional demonstrations of student leadership coupled with academic achievement and focused within seminar, or one-time acts of exceptional leadership.

## **CREDIT EQUIVALENCIES**

### **Introduction**

The SBLM Program demands much from students—full attention, full capacity learning, full capacity participation. The program also seeks to instill a "life-long" learning philosophy in students. AMSC is not intended to be an end unto itself—it is intended to greatly enhance students' learning abilities and interests. Those abilities and interests will help students keep current and learn quickly to recognize, analyze, evaluate, and apply the changes that come with increasing frequency in our environment. To give students the opportunity to apply their AMSC education in more than one location, to get more than one output for one product, we asked the American Council on Education (ACE) to evaluate our resident program. If you have an interest in the application of credit equivalencies to a degree program you are considering, you should attend the information session. This session is voluntary and will be announced on the AMSC Academic Schedule. For further information, contact the Registrar at 703-805-4756.

### **ACE CREDIT**

Based on an intensive review by the American Council on Education, College Credit Recommendation Service (CREDIT), the Army Management Staff College received the following rating:

Length: 433 hours (12 weeks) Residential including a 40-hour pre SBLM Program session.

Dates Covered: May 1997—Present

Objective: To educate selected Army civilian and military leaders to assume more important leadership and managerial responsibilities in the Sustaining Base by focusing on leadership, management, and decision making.

Learning Outcome: Upon successful completion of this course, the student will be able to communicate in oral and written format with various levels of staff and management in an appropriate and effective manner; manage selection, evaluation, and training; coordinate employee compensation and benefits, interpret labor law for the organization, counsel employees as appropriate; recognize political trends and discuss the challenges, concerns, and opportunities these trends represent for U.S. security interests, and the need for coherent national policies; manage an integrated system of procurement, inventory control, and ultimate distribution from a domestic

and/or global perspective, including personnel and materiel; utilize problem solving processes to stimulate the exploration of leadership, management, and decision making in large (and smaller) organizations; apply management principles to consideration of structure management and control of public service sector; identify an organizational culture, with similarities and differences, and manage effectively and sensitively in that environment; explore national interests in elements of power and their effects upon shaping national strategy; assess the impact of the American political culture on strategic planning; identify the major elements of government, at various levels, and be able to describe and manage a project involving the interaction between the public and private sectors.

#### Credit Recommendation:

In the upper division baccalaureate degree category: 3 semester hours in business Communications; 3 semester hours in Human Resources management; 3 semester hours in Public Administration.

In the graduate degree category: 6 semester hours in Logistics Management; 3 semester hours in management; 6 semester hours in Government.

### ARTICULATION AGREEMENTS

AMSC's SBLM program has direct articulation agreements with the following schools:

- Central Michigan University, TAB E
- American Military University, TAB F
- Strayer University, TAB G

Central Michigan University (CMU)

<http://www.cel.cmich.edu>

In a 1994 review of the SBLM Program curriculum and based on the previous ACE review, Central Michigan University agreed to a direct transfer from AMSC to CMU. CMU will credit to graduates of the AMSC (since January 1, 1991):

ONE course from their administrative core—

MSA 620 (3 credits) Effective Administration and Organizational Behavior

THREE elective courses (9 credits)—

MSA CRED (3 credits) International Relations

MSA CRED (3 credits) National Government Policy

MSA CRED (3 credits) Logistics

Application of these credits will be on a case-by-case basis and will be determined by CMU for the individual's degree program. CMU also features distance education options.

American Military University (AMU)  
<http://www.amunet.edu/>

Since July 2000 AMU has agreed to provide AMSC SBLM program graduates with a graduate or undergraduate opportunity to maximize the use of their credit equivalencies earned at AMSC to obtain an AMU degree. It is noted that the use of credit will vary based on the AMU degree selected. For example, AMU *may* approve the following:

- 15 Graduate Semester Hours in Defense Management
- 3 Core Courses—Logistics (2) and Management Strategy (1)
- 2 Elective Courses—International Relations and Government Policy
- 9-12 Semester Hours in other graduate disciplines
- 9 Undergraduate Semester Hours in Any Major

AMU's programs are taught exclusively in the distance education mode—ideal for those who may travel frequently or are exceptionally mobile in their careers.

Strayer University  
<http://www.strayer.edu/>

AMSC SBLM program graduates may be awarded transfer credit, also based on the college credit recommendation by the American Council on Education. Strayer University operates on a quarter system, but converts the credit recommendations. Strayer *may* award transfer credit for the following:

At the graduate level:

BUS520 Organizational Behavior  
BUS531 Management Communication  
BUS534 Production and Operations Management  
BUS541 Management Theory

At the undergraduate level:

ELE001 General Elective  
ENG105 Business Communications  
BUS300 Public Relations  
BUS310 Human Resource Management

Strayer University also features selected programs using distance education.





*Master of Science in Administration*  
*Foust 100*  
*(517) 774-6525*

June 15, 1998

Dean Ursula Lohmann  
Army Management Staff College  
Attn: TAPCCPCD  
5500 21<sup>st</sup> Street  
Fort Belvoir, VA 22060

Dear Dean Lohmann:

It was a pleasure to speak with you yesterday about the Army Management Staff College. As we discussed, base on your descriptions of the curricular changes which have occurred since I visited your college in January, 1994, there will be no change in the potential transfer credit award. Also, given that the students taking the non-resident version are taking the same curriculum from the same faculty and that the non-resident version is under your supervision, student taking the non-credit version will receive the same transfer credit as those who take the resident version.

Central Michigan University can accept up to 12 semester transfer credits for completion of the resident and non-resident version of the program at Army Management Staff College since January 1, 1991.

By direct transfer:

One course from the administrative core:

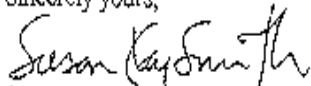
MSA 620, Effective Administration and Organizational Behavior  
(3 credits).

Three elective courses (9 credits):

MSA CRED, (3 credits) International Relations  
MSA CRED, (3 credits) National Government Policy  
MSA CRED, (3 credits) Logisitcs

The use of these credits on an individual student's degree program will be determined by Central Michigan University, on a case by case basis.

Sincerely yours,

A handwritten signature in black ink that reads "Susan Kay Smith". The signature is written in a cursive, flowing style.

Susan Kay Smith, Ph.D., Director  
Master of Science in Administration Degree Program

- c. Dianne Butterworth, Washington Metro Regional Manager  
Kim Gribben, MSA Coordinator

“Your Life-Long Learning Partner”



## American Military University

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### TERMS OF ARTICULATION BETWEEN THE ARMY MANAGEMENT STAFF COLLEGE AND THE AMERICAN MILITARY UNIVERSITY TO PROVIDE EDUCATIONAL OPPORTUNITIES TO ARMY MANAGEMENT STAFF COLLEGE GRADUATES

#### Purpose of the Articulation

Graduates of the Army Management Staff College receive a significant amount of American Council on Education (ACE) recommended graduate and undergraduate credit towards a college education. The Army Management Staff College (AMSC) and the American Military University (AMU) jointly recognize that this credit should be applicable towards a degree program. Under the terms of this articulation, AMU will provide AMSC graduates with a graduate or undergraduate opportunity to complete their degree while maximizing the use of their credit earned at AMSC in AMU academic programs (It is noted that the use of credit will vary based on the degree selected at AMU). This agreement provides the general terms under which students may matriculate into AMU programs from the AMSC.

#### AMSC and American Military University (AMU)

AMSC graduates may receive the following transfer credits towards AMU graduate or undergraduate degrees: (1) resident graduates (91-1 to Present) are eligible for 3 graduate credits in international relations, 6 graduate credits in logistics, 3 graduate credits in management strategy and decision making, 3 graduate credits in national government policy, 3 lower-level undergraduate credits in health and wellness, 3 upper-level undergraduate credits in business communications, 3 upper-level undergraduate credits in public administration, and 3 upper-level credits in human resources management (students who attended ASMC from 1987-90 will receive transfer credits in accordance with the American Council on Education recommendations); (2) non-resident graduates (92-99) are eligible for 3 graduate credits in international relations, 6 graduate credits in management strategy and decision making, 3 graduate credits in national government policy, 3 lower-level undergraduate credits in health and wellness, 3 upper-level undergraduate credits in business communications, 3 upper-level undergraduate credits in human resources management, 3 upper-level undergraduate credits in public administration [non-resident classes from 2000-present are eligible for 3 graduate credits in management and strategy, 6 graduate credits in logistics management, 6 graduate credits in government, 3 upper-level undergraduate credits in communications, and 6 upper-level credits in management]. AMU will honor new ACE recommendations for AMSC graduates as they are published.

## **AMU Graduate and Undergraduate Programs**

*Graduate Programs.* AMSC graduates may use the credits towards the following Master of Arts degrees: Management, Defense Management, Transportation Management, Intelligence Studies, Land Warfare, Naval Warfare, Air Warfare, Unconventional Warfare, or Civil War Studies. AMU will accept a maximum of 15 transfer credits towards its 36 credit degrees. Of those 15 credits, a maximum of 9 credits may be applied against core or major courses with the remainder being applied against elective credits. In some majors AMSC credit will transfer against core and major courses as well as against electives; in other majors, AMSC credit will transfer only against electives (for example, Defense Management majors may use logistics and management credits earned from AMSC against AMU major requirements and the remaining credits against elective requirements, while Civil War Studies majors will only be able to use AMSC credits against the 9 elective credits in the Civil War Studies master's degree.) *Undergraduate Programs.* AMSC graduates may use the credits towards the following Bachelor of Arts degrees: Management, Military Management, Marketing Criminal Justice, Intelligence Studies, and Military History. AMU will accept a maximum of 90 transfer credits towards its 120 credit degrees. AMU also has an Associate of Arts in General Studies degree that students may pursue. In the Associate of Arts program, students may transfer up to 45 credits towards the 63 credit degree.

## **AMU Profile**

AMU's mission is to provide quality, student centered education through distance learning methodology, to understand and respond to the needs and desires of students, and to deliver to those students the most comprehensive and highest quality curriculum and service available anywhere. The university is nationally accredited by the Distance Education and Training Council (DETC). The U.S. Department of Defense recognizes AMU's degrees for career progression, Tuition Assistance, and G.I. Bill benefits. AMU is licensed by the Commonwealth of Virginia. Graduate course tuition is \$750 per three-credit course (or \$250 per credit hour). Books typically cost \$125-150 per course. Undergraduate course tuition is \$750 per course with undergraduate books provided at no cost through a book grant. AMU undergraduate students who maintain a 2.25 grade point average receive a 25% merit scholarship (i.e.: \$187.50 per course). Undergraduate military students who maintain a 2.25 grade point average and are eligible for the military's 75% tuition assistance program essentially go to school at no out-of-pocket cost to themselves.

## **AMU's Distance Education Model**

Distance learning is organized between geographically separated professors and students; students do not physically attend class at AMU. The AMU education model features mentored study arising from a one-on-one relationship between professor and student. Students communicate with professors and classmates using phone, e-mail, and the AMU electronic classroom at [www.amunet.edu](http://www.amunet.edu). AMU's 400 annual courses are taught by over 125 distinguished professors, with graduate professors holding the Ph.D. or equivalent terminal degree and undergraduate professors holding the Ph.D. or master's degree. Course objectives are achieved through directed readings, research, writing, and examination over 15-week terms. Graduate students read 1,200-1,500 pages/course and undergraduate students read 800-1,000 pages/course.

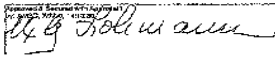
## **To Enroll in an AMU Program**

AMSC students and graduates can find enrollment information at [www.amunet.edu](http://www.amunet.edu) or [info@amunet.edu](mailto:info@amunet.edu). To enroll in the graduate programs, students must possess a bachelor's degree. To enroll in the undergraduate programs, students must possess a high school diploma or its equivalency.

### Length of the Agreement

It is recognized that AMSC graduates have been matriculating into AMU degree programs for several years. This agreement serves to formally recognize AMU's programs as one academic alternative available to AMSC graduates. The articulation will continue until either party of the agreement cancels it.

Signed,



Ursula Lohmann, Ph.D.  
Dean of Academics  
Army Management Staff College



Michael J. Hillyard, D.P.A.  
Academic Dean  
American Military University

9104-P Manassas Drive  
Manassas Park, VA 20111  
website [www.amunet.edu](http://www.amunet.edu)  
e-mail [info@amunet.edu](mailto:info@amunet.edu)  
phone 703-330-5398  
fax 703-330-5109



Office of the President  
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Washington, DC 20005

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August 7, 2000

Ursula G. Lohmann, Ph.D.  
Dean of Academics  
Army Management Staff College  
Room 3113  
Humphreys Hall  
Fort Belvoir, VA 22060-5893

Dear Dr. Lohmann:

Strayer University is pleased to enter into an articulation agreement with the U. S. Army Management Staff College. The articulation agreement is based on the college credit recommendation by the American Council on Education. I am including information that will assist your graduates in transferring to Strayer University.

Strayer University operates on a quarter system, providing courses for students on a year-round basis. Each course at Strayer University is 4.5 quarter hours and is the equivalent of three semester hours. Students may obtain their degrees by taking courses at one of our campuses or through Strayer Online utilizing the Internet.

Students transferring to Strayer University may receive transfer credit or advance standing, in accordance with the Strayer University Catalog, from other post-secondary educational institutions, through CLEP/DANTES tests, from Service Schools, and through prior work/life learning. No more than 126 quarter hours of transfer credit may be applied towards a bachelor's degree and no more than sixty three quarter hours of transfer credit may be applied towards an associate's degree.

At the undergraduate level, Strayer university will award transfer credit for the following three courses:

ELE001 General Elective

ENG105 Business Communications

BUS300 Public Relations

BUS310 Human Resource Management

At the graduate level, Strayer University will award transfer credit for the following four courses:

BUS520 Organizational Behavior

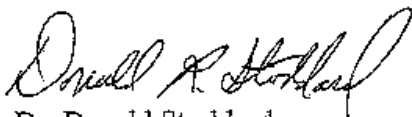
BUS531 Management Communication

BUS534 Production and Operations management

BUS541 Management Theory

Please call me on (202) 408-2424 or call Dr. John Tucker on (703) 339-2548 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald R. Stoddard", written in a cursive style.

Dr. Donald Stoddard  
President

## **Army Management Staff College**

### **Army Sustaining Base Management**

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#### **Master of Science in Management track in Army Sustaining Base Management Track (39 total credits)**

Eligibility  
AMSC Credit  
Program Matrix

Administrative Information  
Getting Started  
POC

**1. Eligibility:** Army Management Staff College (AMSC) graduates of the resident or non-resident Sustaining Base Leadership and Management Program (SBLMP). In order for a AMSC student to be granted the transfer credits, the student must meet UMUC's criteria for transfer as set forth in the applicable catalog at the time the student requests acceptance of the transferred credits.

**2. AMSC Credit:** Since SBLMP is pass/fail and pass equates to a B or better the courses will be brought in as a pass. Since the 15 credits are already nine over the UMUC policy of accepting six for transfer, no other additional credits from other graduate schools can be transferred in for this program.

**3. Program Matrix:** The program will consist of the following:

#### **Core Courses (18 credits)**

- ADMN 601 The Manager in a Technological Society
- ADMN 625 Organizational Communication
- ADMN 630 Financial Decision Making for Managers **or**
- ADMN 631 Financial Management in Organizations
- ADMN 635 Organizational Leadership
- ADMN 638 Research Methods for Managers
- ADMN 651 Strategic Management
- Note: Student has choice of either ADMN 630 or ADMN 631.

#### **Army Sustaining Base Management Track (15 credits)**

- ASBM 600 Pre-SBLM Foundation (non-credit)
- ASBM 601 Leadership, Management, and Decision Making
- ASBM 602 The National Security Environment
- ASBM 603 The Operational Army
- ASBM 604 Design, Develop, and Resource the Force



- ASBM 605 Sustain and Project the Force
- ASBM 606 Capstone Exercise (non-credit)

### **End of Program Options (6 credits)**

Approved Elective  
Interdisciplinary/Breadth Course

- ECOM 670 Legal, Social and Ethical Issues in Electronic Commerce
- IMAN 601 Managing in a Competitive International Environment
- IMAN 625 International Trade and Trade Policy
- IMAN 630 International Financial Management
- IMAN 635 The Public Sector in International Commerce
- IMAN 640 International Marketing Management
- IMAN 645 The International Legal and Tax Environment
- IMAN 661 Area Studies: Business Strategies for Europe
- TMAN 632 Management of Productivity and Quality in Technological Operations
  - TMAN 640 Project Management

Students must also complete UCSP 610 (Library Skills for the Information Age) within the first six credits of UMUC course work. This is a required course for all graduate students.

The Web site listed below describes some noncredit courses that may be helpful for students who need to improve their skills in some key areas. Page 145 – 147 of the catalog also details the course.

<http://www.umuc.edu/grad/noncred.html#Noncredit Course List>

### **4. Administrative Information:**

- a. Students must meet standard UMUC admission requirements.
- b. Students must apply for admission. On the admissions application student should indicate they are applying for the MSM with track in Army Sustaining Base Management.
- c. All requirements established for the completion of the program must be fulfilled within seven consecutive years and include the track seminar courses taken with AMSC. **This requirement cannot be waived.**
- d. In accordance with UMUC applicable policies, procedures and requirements, AMSC students have the option of pursuing a Master of Business

e. Administration (MBA) degree after the MSM by completing the following additional coursework: OMBA 604D, OMBA 606D, and either OMBA 603D or OMBA 605D. AMSC students wishing to pursue this option should confer with a UMUC graduate advisor at the earliest opportunity since the 7-year rule also includes these courses.

f. UMUC will not accept the transfer of partial credit, i.e less than 20 credits for this program.

g. AMSC active duty military are eligible for Maryland in-state graduate tuition at the prevailing rates for the MSM. The rate for the MBA will be the prevailing tuition as published in the fee schedule.

**5. Getting Started:** Click here and you can begin the process. ( [return to top](http://www.umuc.edu/mil/getting_started.html) )  
[http://www.umuc.edu/mil/getting\\_started.html](http://www.umuc.edu/mil/getting_started.html)

**6. POC:** For general questions on the program you can contact Mr. Jim Cronin at phone 240-684-5151 or by Email ([jcronin@umuc.edu](mailto:jcronin@umuc.edu)) and on admissions and enrollment information contact Ms. Anne Longanecker of Graduate Advising at [alonganecker@umuc.edu](mailto:alonganecker@umuc.edu).